

**POSITION DESCRIPTION  
GENERAL PRACTITIONER**

**Location:** **headspace** Brisbane South, Inala

**Conditions of Employment:** Refer to the employment contract for further conditions of employment

**Hours:** Part-time or Full-time available

**Remuneration:** 85% of patient billings

**For enquiries contact:** Kathy Smith  
**headspace** Brisbane South Operations Manager  
[ksmith@brisbanesouth.com.au](mailto:ksmith@brisbanesouth.com.au) or 07 3274 1886

## Organisation Context

Supported by funding from **headspace** (the National Youth Mental Health Foundation) until June 2014, Accoras is the lead agency who has collaborated with local partner organisations to form **headspace** Brisbane South.

The **headspace** Brisbane South mission is to promote and facilitate improvements in the mental health, social wellbeing and economic participation of young people aged 12-25 in the Inala and associated areas. **headspace** Brisbane South is a youth friendly hub that provides services across four core streams: primary health care, mental health, alcohol and other drug (AOD) services and social/vocational services.

The emphasis is on:

- Increasing the community's capacity to identify young people as early as possible who are at risk of mental health and related issues such as substance use
- Encouraging help-seeking by young people, their friends and families
- Responding as early as possible to the risk of mental health and related issues using evidence-based interventions provided through an integrated model of care
- Ensuring that key components of a young person's social recovery, such as links to education, training and employment, are central to the care provided

The clear intention is to significantly increase the number of young people that are identified and responded to with evidence based interventions, at a much earlier stage.

**headspace** Brisbane South is based on a commitment by all agencies involved to work in partnership to improve client outcomes for young people aged 12-25 years (and their families) affected by mental health and/or alcohol and other drug (AOD) disorders. The shared principles of a client centred, community orientated approach will deliver sensitive, accessible and quality services for the target group.

**headspace** Brisbane South brings together general practitioners, nurses, allied health professionals and other health care providers to deliver better health care, tailored to the needs and priorities of young people, their family and friends in the local community.

## Purpose of the Position

The role of the GP is to enhance clinical services offered through **headspace** Brisbane South. The aim of the clinical services team is to optimise the health outcomes for clients through providing best practice, evidence based clinical services and where appropriate to identify where a client requires referral to another team of the service or an external service provider.

## Required Skills, Abilities and Attributes

- Ability to work independently and in a team environment.
- Motivation to provide service excellence.
- Ability to negotiate complex social and health issues with clients.
- Good interpersonal and communication skills (written and verbal).
- Ability to problem solve effectively on a day to day basis and in a crisis situation.
- Ability to identify situations where the input of other staff, such as a Mental Health Nurse, Psychiatrist or Psychologist is required.
- A demonstrated capacity to work effectively and collaboratively within a multidisciplinary team.

- A commitment to ongoing participation in education, professional development, evidence based research and quality assurance.
- Ability to prioritise workload and demonstrated organisational skills.

## Key Responsibilities

### Provide clinical care:

- Provide an excellent standard of clinical services based on best practice standards.
- In accordance with the practice timetable, the GP will be available to undertake surgery consultations, treatment and preparation of Health Care Plans.
- Making professional, autonomous decisions in relation to presenting problems, whether self-referred or referred from other health care workers within the **headspace** centre.
- Ensure all clinical services are correctly claimed under the Medicare Item system.
- Ensure that all care and follow-up care is documented in a timely manner, consistent with organisation policies and such that a current history and patient summary can be quickly accessed at any time.
- Awareness of and compliance with all relevant practice policies/guidelines, e.g. prescribing, confidentiality, data protection, health and safety, annual Quality Auditing of the Practice.

### Health & Safety:

- Using appropriate infection control procedures, maintaining work areas in a tidy and safe way and free from hazards.
- Reporting potential risks identified.

### Equality and Diversity:

The GP will support the equality, diversity and rights of patients, their family and friends and colleagues, to include:

- Acting in a way that recognises the importance of people's rights, interpreting them in a way that is consistent with practice procedures and policies, and current legislation;
- Respecting the privacy, dignity, needs and beliefs of patients, their family and friends.

### Communication and relationship management:

- Work effectively with individuals in other agencies to meet patient needs.
- Effectively manage own time, workload and resources. The GP will also contribute to the overall team-working of the Practice putting the needs of the Practice first.
- Work with the **headspace** Brisbane South Management Team to achieve standards of quality, performance, budgets and targets without compromising levels of patient healthcare.